

# California Cradle-to-Career Data System 2023-24 Workplan



## UPDATED 5-YEAR TIMELINE

	Year 1: FY 2021-22	Year 2: FY 2022-23	Year 3: FY 2023-24	Year 4: FY 2024-25	Year 5: FY 2025-26
Operations	<ul style="list-style-type: none"> <li>» Appointed Executive Director</li> <li>» Defined leadership positions and initial staff recruitment</li> </ul>	<ul style="list-style-type: none"> <li>» Recruited leadership team</li> <li>» Filled initially authorized positions (16)</li> <li>» Received additional positions and funding effective with the 2023 State Budget</li> <li>» Established office procedures within GovOps</li> </ul>	<ul style="list-style-type: none"> <li>» House the C2C office in an inclusive space designed to foster community engagement</li> <li>» Fill newly authorized positions (total team size: 26)</li> <li>» Define fiscal and human resources needed to achieve C2C's statutory charge</li> <li>» Launch annual employee engagement survey</li> </ul>	<ul style="list-style-type: none"> <li>» Continued refinement of regular training on cyber security and data privacy</li> <li>» Review fiscal and human resources needed to achieve C2C's statutory charge</li> <li>» Continued refinement of DEIA training and supports, with feedback from annual employee engagement survey</li> </ul>	<ul style="list-style-type: none"> <li>» Office established as a fully functioning new state entity</li> </ul>
Analytical Data	<ul style="list-style-type: none"> <li>» Signed Participation Agreement for data sharing</li> <li>» Defined procurement and implementation plans for technology products</li> <li>» Issued RFP for data warehouse</li> <li>» Completed Stages 1 and 2 of CDT's Project Approval Lifecycle for IT projects</li> <li>» Review of data element definitions identified during planning process</li> </ul>	<ul style="list-style-type: none"> <li>» Finalized detailed file upload specifications for all initial data submissions by partners</li> <li>» Completed Stages 3 and 4 of CDT's "Project Approval Lifecycle" for IT projects, including awarding vendor contracts</li> <li>» Launched Security Policies Task Force with data privacy and security experts from data partners</li> <li>» Executed contracts for the next phase System Integrator and 4 Strike Teams tailored to the technology stack</li> <li>» Initial build and configuration of technology stack</li> </ul>	<ul style="list-style-type: none"> <li>» Data providers submit reliable and timely data annually that C2C links and keeps secure</li> <li>» Design an initial dashboard on a priority topic</li> <li>» Expand teacher credentialing analytical data set</li> <li>» Expand analytical data set to include independent colleges</li> <li>» Continue complying with all state and federal requirements and assessments for data security and privacy, with input from the Security Policies Task Force</li> </ul>	<ul style="list-style-type: none"> <li>» Data providers submit reliable and timely data annually that C2C links and keeps secure</li> <li>» Develop a query builder that enables disaggregation</li> <li>» Develop the research data request process for the secure data enclave</li> <li>» Expand analytical data set to include private colleges</li> <li>» Expand analytical data set to include early learning and care information</li> </ul>	<ul style="list-style-type: none"> <li>» Data providers submit reliable and timely data annually that C2C links and keeps secure</li> <li>» Review technology infrastructure to ensure it continues to meet expectations</li> <li>» Expand analytical data set to include additional social services, health, and workforce information</li> </ul>

## UPDATED 5-YEAR TIMELINE, CONT.

	Year 1: 2021-22	Year 2: FY 2022-23	Year 3: FY 2023-24	Year 4: FY 2024-25	Year 5: FY 2025-26
Practical Tools	<ul style="list-style-type: none"> <li>» CCGI expanded access to CaliforniaColleges.edu planning tools and high school electronic transcript infrastructure</li> </ul>	<ul style="list-style-type: none"> <li>» CCGI expanded access to CaliforniaColleges.edu tools and continued to build technical implementation improvements with partners.</li> <li>» Launched annual Student Experience Audit</li> <li>» Assessed possibilities for postsecondary electronic transcripts and eTranscript infrastructure</li> </ul>	<ul style="list-style-type: none"> <li>» Promote CaliforniaColleges.edu as a one-stop shop for launching applications for college and financial aid</li> <li>» Annual Student Experience Audit</li> <li>» Create a roadmap for how eTranscript can become a seamless platform for transferring transcripts across post-secondary institutions</li> <li>» Assess possibilities for integrating competency-based education and supporting skills-based hiring</li> </ul>	<ul style="list-style-type: none"> <li>» Launch universal basic accounts at CaliforniaColleges.edu for all public high school students</li> <li>» Annual Student Experience Audit</li> <li>» Assess possibilities for integrated social services applications</li> </ul>	<ul style="list-style-type: none"> <li>» Champion the goal of reaching 95% of California's public high school students with CaliforniaColleges.edu accounts powered by real-time transcript data by Summer 2026</li> <li>» Annual Student Experience Audit</li> </ul>
Engagement	<ul style="list-style-type: none"> <li>» Launched "Community Conversations"</li> <li>» Continued holding meetings open to public input</li> </ul>	<ul style="list-style-type: none"> <li>» Defined brand identity and communications strategy</li> <li>» Launched user-centered design work on data dashboards</li> <li>» Continued community engagement and feedback</li> </ul>	<ul style="list-style-type: none"> <li>» Provide public trainings on using data tools</li> <li>» Ensure information is trusted and useful by prioritizing transparency in communications and processes</li> </ul>	<ul style="list-style-type: none"> <li>» Deepen regional and community-based engagement with C2C's public-facing tools and resources</li> <li>» Establish baseline metrics for public-facing products for reporting</li> </ul>	<ul style="list-style-type: none"> <li>» Continuous improvement based on input and engagement</li> <li>» Share metrics on quality of engagement: C2C promotes equitable access to its engagement activities by region and key communities</li> <li>» Share metrics on actionable information: C2C data informs decisions, policy, and research</li> </ul>
Boards	<ul style="list-style-type: none"> <li>» Seated Governing Board</li> <li>» Elected Board Chair and Chair Elect</li> <li>» Developed Governance Manual to clarify processes for the Board</li> </ul>	<ul style="list-style-type: none"> <li>» Refined ad hoc committee and governance processes</li> <li>» Selected and seated Community Engagement Advisory Board and Data and Tools Advisory Board</li> <li>» Share progress summaries at every Governing Board meeting</li> </ul>	<ul style="list-style-type: none"> <li>» Launch annual governance survey for Governing Board members</li> </ul>	<ul style="list-style-type: none"> <li>» Refine onboarding, offboarding, and continuous strengthening of governance culture</li> </ul>	<ul style="list-style-type: none"> <li>» Continued appointments to Advisory Boards</li> <li>» Annual recommendations and feasibility study process for Advisory Boards</li> </ul>