

## Advisory Board Governance Ad Hoc Committee

### Purpose

The Advisory Board Governance Ad Hoc Committee shall assist the Cradle-to-Career (C2C) Governing Board by working with the Office of Cradle-to-Career Office staff (C2C Team) in recommending updates to the governance manual regarding the advisory boards. The Governing Board's Ad Hoc Committee for Governance Manual updates will consider those recommendations and then take decisions about whether to include those recommended updates.

### Membership

The Advisory Board Governance Ad Hoc Committee shall consist of C2C Advisory Board members.

### Scope of Work

The Ad Hoc Committee will address the following topics:

1. The process for bringing forward, reviewing, and establishing consensus on recommendations
2. If any formal roles are needed on the Advisory Boards to aid the process for establishing consensus on recommendations
3. Whether to use a standard majority quorum to hold a meeting versus two-thirds of the membership, as is currently noted in the Governance Manual

The recommendations of the Ad Hoc Committee will be shared with the 2023 Governance Manual Ad Hoc Committee.

A majority of the committee members shall constitute a quorum. Decisions of the Ad Hoc Committee can be made by a majority of the quorum.

### Review

This information sheet captures information about the Ad Hoc Committee and its creation. The Ad Hoc Committee retains operational flexibility in completing its scope of work and may introduce updates as needed during the review process.