

Advisory Board Appointments

The Governing Board considers recommendations from two advisory boards:[1]

- **Data and Tools Advisory Board:** The responsibility of the Data and Tools Advisory Board is to examine whether the data system is providing actionable information and identifying ways to improve access to that information[2]
- **Community Engagement Advisory Board:** The responsibility of the Community Engagement Advisory Board is to examine whether the Office is creating strong feedback loops with data users, supporting evidence-based decision making and analytical capacity, and ensuring equitable access to actionable information[3]

Members of the advisory boards are appointed by the Governing Board, and shall serve three-year terms, with the initial appointment term staggered such that one-third of the positions expire each year.

Advisory Board Selection

Advisory Board members are appointed by the Governing Board using the following procedure:

- An ad hoc committee of the Governing Board will review planned activities for the next three years of Cradle-to-Career system development and the current advisory board composition to determine desired characteristics and expertise for members of each advisory board, which will be codified into a rubric for each advisory board.
- The Office will create documentation to publicize the opportunity to apply, including requirements for participation, anticipated activities, the selection rubric, and an application form.
- The ad hoc committee will provide input to the Office on application materials and the dissemination plan.
- The Office will partner with Governing Board members, advisory board members, and community partners to recruit for advisory board nominations.
- ~~Members of the public can submit nominations for the advisory boards to the Office~~

- ~~● The Office will ask nominees to complete an application form and provide a resume~~
- The Office will compile applications and ensure they are complete
- At least four Ad Hoc committee members will review and score each application against the rubrics, and average rankings will be calculated by the Office
- The Ad Hoc committee will discuss potential slates for each advisory board at a public meeting, including rank-ordering runner up candidates
- Focusing on how the incoming slate of candidates would improve diversity, lived experience, skills, expertise, and planned activities, the Governing Board will review and determine whether to approve the slate of candidates, including offering positions to runner-up candidates in the order recommended by the ad hoc committee if advisory board members elect not to serve
- ~~● The Office will manage a screening process for advisory board candidates~~
- ~~● The Governing Board will approve a slate of candidates as recommended from the screening process~~

Selection Criteria

For the Data and Tools Advisory Board: Representatives may not be a direct report to a Governing Board member.

For the Community Engagement Advisory Board: A person who works for an organization or person represented on the Governing Board may not be selected to serve on the Community Engagement Advisory Board. An organization is defined as a state agency or representative of a segment (such as Association of Independent California Colleges and Universities), as opposed to providers that report to an agency (for example, a representative from a specific University of California would be eligible to serve, even though the University of California Office of the President is represented on the Governing Board).

Advisory Board members shall not have alternates.

[1] [Per Education Code Section 10865\(d\)](#).

[2] [Education Code Section 10865\(b\)\(1\)\(A\)](#).

[3] [Per Education Code Section 10865\(b\)\(1\)\(B\).](#)