

## **CALIFORNIA CRADLE-TO-CAREER DATA SYSTEM**

### **CONFLICT-OF-INTEREST CODE**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730), that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act.

Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference into the conflict-of-interest code for the California Cradle-to-Career Data System ("C2C"). This regulation and the attached Appendices designating positions and establishing disclosure requirements, shall constitute the conflict-of interest-code of C2C.

Individuals holding designated positions shall file their statements of economic interests with C2C, which will make the statements available for public inspection and reproduction (Government Code Section 81008). All statements will be retained by C2C.

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**APPENDIX A**

<b>Designated Positions</b>	<b>Disclosure Category</b>
Member of the Governing Board	1
Executive Director	1
General Counsel	1
Attorney or Legal Counsel (all levels)	1
Board Liaison	1
C.E.A. (all levels)	1
Governmental Program Analyst (all levels)	1
Information Officer (all levels)	1
Budget Manager (all levels)	2
Staff Services Manager (all levels)	2
Information Technology Manager (all levels)	3
Information Technology Specialist (all levels)	3
Information Security Officer (all levels)	3
Information Technology Assistant (all levels)	3
Information Technology Supervisor (all levels)	3
Information Technology Manager (all levels)	3
Research Data Manager (all levels)	3
Research Program Specialist (all levels)	3
Consultants/New positions	*

\*Consultants/New Positions shall be included in the list of designated positions and shall disclose pursuant to category one subject to the following limitation: the Executive Director may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements in this category. Such written determination shall include a description of the duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code.

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**APPENDIX B**

**Disclosure Categories**

Category 1:

Designated positions in this category shall disclose investments, business positions in business entities and sources of income (including gifts, loans, and travel payments), and real property in the state of California.

Category 2:

Designated positions in this category shall disclose investments, business positions in business entities and sources of income (including gifts, loans, and travel payments), from sources that provide leased facilities, goods, equipment, vehicles, products, or services, including training or consulting services of the type utilized by the California Cradle-to-Career Data System.

Category 3:

Designated positions in this category shall disclose investments, business positions in business entities, and source of income (including gifts, loans, and travel payments), from sources that provide information technology and telecommunications goods or services, including but not limited to, computer hardware or software companies, information system consulting services, cybersecurity companies, data processing firms, cloud platforms, microfilm, media services, and providers of training for information technology and communications systems.