

# Cradle-to-Career Data and Tools Advisory Board Staff Report

Date Report Issued: September 28, 2023  
Attention: Members of Data and Tools Advisory Board  
Subject: **Data and Tools Advisory Board Liaison**  
Staff Contact: Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships

At this meeting, the Data and Tools Advisory Board members will have the opportunity to designate a fellow member to be the Data and Tools Advisory Board Liaison for the Community Engagement Advisory Board.

## Requested Action:

After review and consideration of the duties and time commitment associated with being the Data and Tools Advisory Board Liaison, Staff recommends that the Data and Tools Advisory Board designate one member to serve as the Liaison.

- ❖ Move to designate one member to serve as the Data and Tools Advisory Board Liaison for the Community Engagement Advisory Board.
- ❖ Move to designate one member to serve as the Data and Tools Advisory Board Liaison proxy for the Community Engagement Advisory Board.

## Background:

At the June 6, 2023 Data and Tools and Community Engagement joint Advisory Boards meeting, a Data and Tools Advisory Board member suggested the implementation of an Advisory Board liaison. This would be a designated individual from the Data and Tools Advisory Board that would report out at the Community Engagement Advisory Board meetings. As the Advisory Boards only have one joint meeting, this would enable both Advisory Boards to be informed of the other Board's work and progress in the interim.

The liaison will have a standing agenda item on the Community Engagement Advisory Board meeting agenda and will be asked to present updates, findings, or pertinent details to Community Engagement Advisory Board members.

This will be a year-long commitment; delegation of a new Data and Tools Advisory Board Liaison would take place again at the Fall 2024 Data and Tools Advisory Board meeting.

#### Future Community Engagement Advisory Board Dates:

##### **Wednesday, March 20, 2024**

- ❖ Tentative start time: 10:00 a.m.
- ❖ Tentative location: Foundation for California Community Colleges, 1102 Q Street, 3rd Floor Conference Room in Sacramento. Members of the public will also have the option of being able to log on remotely via Zoom.

##### **Wednesday, July 10, 2024 (Joint Advisory Boards meeting)**

- ❖ Tentative start time: 10:00 a.m.
- ❖ Tentative location: Cradle-to-Career, 400 R Street in Sacramento. Members of the public will also have the option of being able to log on remotely via Zoom.

##### **Wednesday, October 16, 2024**

- ❖ Tentative start time: 10:00 a.m.
- ❖ Tentative location: Cradle-to-Career, 400 R Street in Sacramento. Members of the public will also have the option of being able to log on remotely via Zoom.