

**Members Present:**

Lande Ajose, Sylvia Alva, Marisol Aviña, Catalina Cifuentes, Deborah Cochrane, David DeGuire, Sean Elo-Rivera, Amy Fong, Chris Furguele, John Hetts, Jacqui Irwin, Su Jin Jez, Meredith Lee, Jessica Moldoff, Gavin Payne, Javier Romero, Robert Tagorda, Jerry Winkler

**Alternates Present:**

Pamela Ong (for Thomas Vu), Michelle Reyes (for John Laird)

**Members Absent:**

John Ohanian

**Staff Present:**

Mary Ann Bates, Ryan Estrellado, Shannon Serrato

1. Welcome and Agenda Review (Presenter: Amy Fong)
2. Swearing-In of New Members (Presenter: Amy Fong)
  - Swearing-in of new member: Jessica Moldoff
  - Swearing in of Pamela Ong as the alternate for Thomas Vu and Cassandra Mar as the alternate for Jacqui Irwin
3. Recognition for Service (Presenter: Amy Fong)
  - Recognition of Patrick Perry for his service on the Board
4. C2C Office Update (Presenter: Mary Ann Bates)
5. Board Workshop and Discussion (Presenter: Eric Douglas, LRI)
  - Board discussed the [5 Habits of High-Performing Public Agency Boards](#)
  - Board discussed forming a strategic planning ad hoc committee
  - Board reviewed and refined a draft charter for the ad hoc committee
  - Public Comment: none

Motion: To create a Strategic Planning ad hoc committee to refine this charter and conduct strategic planning activities.

- Motion moved by Sean Elo-Rivera and seconded by David DeGuire.

- Vote results: 20 Agree; 1 absent.

6. Governance Manual Ad Hoc Committee Updates (Presenter: Gavin Payne)

- Gavin Payne presented proposed edits to the Governance Manual as recommended by the governance manual ad hoc committee
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- Public Comment: none

Motion: To adopt the proposed edits to the Governance Manual presented by the ad hoc committee.

- Motion moved by David DeGuire and seconded by John Hetts.
- Vote results: 19 Agree; 2 absent.
  - Note: Su Jin Jez indicated that their agreement was with reservations, “as noted about performance review process” being added to the manual.

7. Break for lunch

8. Community Advisory Board Reports (Presenter: Patty Chavez)

- Community Engagement Advisory Board discussed:
  - C2C branding, logo
  - Community input including a user-centered design that is currently being implemented for the Teacher Training & Retention Dashboard
  - Early findings from the student experience audit
  - Communication plans for CaliforniaColleges.edu, as more districts and students have access to free college-and-career planning tools
- Data and Tools Advisory Board discussed:
  - Community Agreement and Guidelines check
  - Documenting data definitions overall, and specifically aligning calculations for measures that will appear in the teacher training and retention dashboard, such as credentialing status and earnings
- Board discussion
  - Sean Elo Rivera asked if the advisory board needs any support from the governing board.
  - Patty Chavez responded that they have not identified any needs but will circle back if needs arise.
- Public Comment: none

Motion: To adopt the charter for the 2023 Advisory Board Selection Ad Hoc Committee and establish its membership.

- Motion moved by Marisol Avina and seconded by Sean Elo-Rivera

- Vote results: 18 Agree; 3 absent.

#### 9. Student Experience Audit (Presenters: Mary Ann Bates, Ryan Estrallado)

- Mary Ann Bates provided context for the study:
  - The Cradle-to-Career Act requires that the Office conduct an annual student experience audit once every twelve months.
  - During September and October of 2022, the Office collaborated with WestEd to conduct its initial student experience audit.
  - This was a process done on a shorter timeline. This student experience audit represents an early effort to surface the barriers that students face when transitioning from high school to life after high school. It is meant to pick up on themes that to pursue in the upcoming and more expansive student experience audits.
- Ryan Estrallado highlighted the key findings in the [Student Experience Audit](#).

#### 10. Coordinated messaging on student-facing tools (Presenters: Sylvia Alva and Catalina Cifuentes)

- Sylvia Alva highlighted how CSU works with CaliforniaColleges.edu and the opportunities to highlight how practical tools for students are being scaled with C2C.
- What can the board do to increase awareness of e-transcript and CCGI?
- Catalina Cifuentes shared how Riverside county has all its schools integrated with californiacolleges.edu. This allows school administrators to better identify students with need for additional, proactive communication around connection to student resources and support. Catalina highlighted that without this integration, this proactive communication would not be possible due to the data gap between high school graduation and college enrollment.
- Public comment: none

#### 11. Closed Session: Executive Director Performance Review

- Report out from closed session: No action taken

#### 12. Adjournment