

Governance Manual Ad Hoc Committee Meeting Minutes January 19, 2023

Attendance Members present:

Gavin Payne (chair), Chris Furgiuele, Jerry Winkler, Meredith Lee, Robert Tagorda

Other Board Members present: Amy Fong

Others present:

Mary Ann Bates, executive director; Kathy Booth, consultant

- 1. Welcome and Agenda Review (Presenter: Gavin Payne)
- 2. Discussion of Edits to Advisory Board Section of Governance Manual
 - The committee discusses edits to the manual related to the Community Engagement Advisory Board and the Data and Tools Advisory Board.
 - With regard to the Data and Tools Advisory Board, Chris Furgiuele asks for clarification about making suggestions to expand the P20W data set. He asks about distinction between data points and data products. Committee members suggest edits to clarify.
 - No public comment.
- 3. Discussion Of CDE Edits to Process For Requesting Additional Data Points
 - Jerry Winkler says that most of CDE's comments are aimed at making it more straightforward. The legislation has some inconsistencies and we're trying to work through those.
 - Robert Tagorda suggests quoting the language from the legislation. Kathy Booth states that she will add the language from the statute.
 - Committee members discuss potential edits to the process of consulting with local entities on adding data points.
 - No public comment.

- 4. Discussion of final review of other proposed edits
 - Kathy Booth shares other edits to the governance manual.
 - Jerry Winkler says he doesn't support limiting the advisory boards to non-providers. He points out that someone from CDE is currently on the data and tools advisory board. He asks: What happens to that individual if we put this policy in place?
 - Mary Ann Bates states that the Board's determination was to provide one-year terms for the individuals for whom that was relevant. This language would apply starting in calendar year 2023, for people who would be selected to start new terms.
 - No public comment.
- 5. Conclusion
 - Gavin Payne states that the ad hoc has operated under a consensus model. He asks if there is consensus to move forward the Governance Manual, with edits, to the full Board. Committee members agree.
 - No public comment.