

## Ad Hoc Committee for Advisory Board Selection

April 20, 2023

### Meeting Minutes

#### Members Present:

Gavin Payne, Chair

Sylvia Alva

Marisol Aviña

Deborah (Debbie) Cochrane

Thomas Vu

**Agenda Item 1** Call to Order, Establishment of Quorum, and Welcome  
Gavin Payne, Chair, called the meeting of the Ad Hoc Committee for Advisory Board Selection to order on April 21, 2023 at 2:31 p.m. A quorum was present.

**Agenda Item 2** Discussion and Public Comment on the Background of the Advisory

Mary Ann Bates, Executive Director, presented this item.

*No public comment.*

**Agenda Item 3** Discussion, Public Comment, and Possible Action on the Data & Tools Advisory Board Member Application, Rubric, and Selection Process

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

Thomas Vu made a motion to recommend to the Governing Board the application and rubric materials for the selection process for new Data and

Tools Advisory Board applicants, as amended by the Committee, and delegate to two members of the Committee to verify staff's incorporation of discussed amendments into the documents; second Debbie Cochrane.

*No public comment.*

Motion carried unanimously (7-0).

#### Agenda Item 4 Discussion, Public Comment, and Possible Action on the Community Engagement Advisory Board Member Application, Rubric, and Selection Process

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

Sylvia Alva moved to recommend to the Governing Board the application and rubric materials for the selection process for new Community Engagement Advisory Board applicants, as amended by the Committee, and delegate to two members of the Committee to verify staff's incorporation of discussed amendments into the documents; second, Marisol Aviña.

*No public comment.*

Motion carried unanimously (7-0).

#### Agenda Item 5 General Public Comment

*No public comment.*

#### Agenda Item 6 Future Agenda Items

Sylvia Alva suggested beginning a tradition of thanking members who are cycling off of the Committees and performing an exit interview.

*No public comment.*

Agenda Item 7 Adjournment

Gavin Payne, Chair, adjourned the meeting at 3:47 p.m.

DRAFT