

## Cradle-to-Career Governing Board Staff Report

Date Report Issued: February 14, 2024  
Attention: Members of Cradle-to-Career Committee for the Governance Manual Review  
Subject: **January 30, 2024 Committee Minutes**  
Staff Contact: Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships

At this meeting, the members of Cradle-to-Career's (C2C) Committee for the Governance Manual Review (Committee) will have the opportunity to discuss and approve the January 30, 2024 meeting minutes.

### Requested Action:

After review and consideration of the minutes, Staff recommends that the Committee members approve the January 30, 2024 meeting minutes.

- ❖ Move to approve the January 30, 2024 Committee meeting minutes.

### Background:

On January 30, 2024 the Committee conducted their final meeting and there is no set date for when the Committee will next convene. Typically, the Committee will use the next meeting to vote on the previous session's minutes. With no set meeting date, there will be no opportunity for the Committee to approve the minutes, therefore, the minutes have been brought to the Governing Board meeting for approval by the Committee. Only Committee members shall vote on this agenda item. The meeting minutes can be found in Attachment A.

### Members of the Committee:

Robert Tagorda, Chair  
Debbie Cochrane  
Amy Fong

Chris Furgiele  
Gavin Payn



## Committee for the Governance Manual Review

### January 30, 2024

### Meeting Minutes

#### Members Present:

Robert Tagorda, Chair  
Deborah Cochrane  
Amy Fong  
Chris Furgiuele  
Gavin Payne

*Pursuant to Government Code section [11123.5](#) this meeting was held virtually and members were in remote locations.*

**Agenda Item 1** Call to Order, Establishment of Quorum, and Welcome  
Robert Tagorda, Chair, called the meeting of the Governance Manual Review Committee to order on January 30, 2024 at 2:33 p.m. A quorum was present.

**Agenda Item 2** Approval of the Minutes from the December 11, 2023  
Governance Manual Review Committee Meeting

Deborah Cochrane made a motion to approve the December 11, 2023 meeting minutes; second Amy Fong.

*No public comment.*

The motion carried unanimously (5-0).

**Agenda Item 3** Update, Discussion, Public Comment, and Possible Action on  
Governance Manual Review Modified Wording Changes

Robert Tagorda, Chair, presented this item.

Gavin Payne made a motion to approve the proposed edits as specified in the report and as amended by the Committee; second Deborah Cochrane.

*No public comment.*

The motion carried unanimously (5-0).

[Agenda Item 4](#)    [Review of the Next Steps in the Governance Manual Review Committee Process](#)

Robert Tagorda, Chair, presented this item.

[Agenda Item 5](#)    [General Public Comment](#)

*No public comment.*

[Agenda Item 6](#)    [Future Agenda Items](#)

Robert Tagorda, Chair, presented this item.

*No public comment.*

[Agenda Item 7](#)    [Adjournment](#)

Robert Tagorda, Chair, adjourned the meeting at 3:34 p.m.