



Data and Tools Advisory Board

October 12, 2023

Meeting Minutes

Members Present:

Marshall Anthony Jr.

Jason Borgen

Lisa Catanzarite

Lisa Chavez

Tamika Connor

Regan Foust

Diana Harlick

Khathy Hoang

Heather Hough

Brendan Livingston

Jennifer Orlick

Laura Owen

Diana Phuong

Vikash Reddy

Jacob (Oliver) Schak

Members Absent:

Helen Norris

Agenda Item 1 Call to Order, Establishment of Quorum, and Welcome

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, called the meeting of the Data and Tools Advisory Board to order on October 12, 2023 at 10:09 a.m. A quorum was present (Norris was absent for roll call).

Agenda Item 2 Swearing in of New Advisory Board Members

Mary Ann Bates, Executive Director, presented this item.

Agenda Item 3 Overview of the Cradle-to-Career Advisory Board Recommendation Process

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, and David Lang, Research Manager, presented this item.

Agenda Item 4 Presentation and Discussion of, Public Comment, and Possible Action on the Data and Tools Recommendation Anthony Jr. One Proposal

Marshall Anthony Jr., Data and Tools Advisory Board Member, presented this item.

Public comment:

Raquel Morales, Education Trust West.

Liz Guillen, Public Advocates.

Nicolette Del Palacio, TICAS.

AJ Johson, California Competes.

Vikash Reddy made a motion to approve for a feasibility study and add amendments. Amendments include: the feasibility study to report out how far back the data can go, if this can be done across institutions, and if this can be a data set; second Jason Borgen.

No public comment.

The motion carried unanimously (15-0).

Agenda Item 5 Presentation and Discussion of, Public Comment, and Possible Action on the Data and Tools Recommendation Orlick Proposal

Jennifer Orlick, Data and Tools Advisory Board Member, presented this item.

Public comment:

Raquel Morales, Education Trust West.

Liz Guillen, Public Advocates.

AJ Johson, California Competes.

Jason Borgen made a motion to approve the feasibility study and amend with career readiness outcomes; second Tamika Connor.

No public comment.

The motion carried unanimously (15-0).

Agenda Item 6 Presentation and Discussion of, Public Comment, and Possible Action on the Data and Tools Recommendation Reddy Proposal

Vikash Reddy, Data and Tools Advisory Board Member, presented this item.

Public comment:

Roy Tongilava, Education Trust West.

Liz Guillen, Public Advocates.

Raquel Morales on behalf of AJ Johson, California Competes.

Jennifer Orlick made a motion to move forward with the feasibility study including the amendments discussed. Amendments include: technical education course and alignment, availability of seats versus course patterns, segment of enrollment; second Tamika Connor.

The motion carried unanimously (15-0).

Agenda Item 7 Approval of the Minutes from the March 30, 2023 Data and Tools Advisory Board Meeting

Tamika Connor made a motion to approve the Data and Tools meeting minutes from March 30, 2023; second Marshall Anthony Jr.

No public comment.

The motion carried (11-0-4; Catanzarite, Harlick, Phuong, and Schak abstained).

Agenda Item 8 **Approval of the Minutes from the June 6, 2023 Data and Tools and Community Engagement Advisory Board Meeting**

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

Vikash Reddy made a motion to approve the Data and Tools and Community Engagement meeting minutes from June 6, 2023; second Jennifer Orlick.

No public comment.

The motion carried (11-0-4; Catanzarite, Harlick, Phuong, and Schak abstained).

Agenda Item 9 **Update on the Cradle-to-Career Office**

Mary Ann Bates, Executive Director, presented this item.

Agenda Item 10 **Update from the Community Engagement Advisory Board Liaison**

Adam Gottlieb, Community Engagement Advisory Board Liaison, presented this item.

Agenda Item 11 **Discussion, Public Comment, and Possible Action on the Data and Tools Advisory Board Liaison**

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

Marshall Anthony Jr. made a motion to designate member Borgen to serve as the Data and Tools Advisory Board Liaison for the Community Engagement Advisory Board and designate member Connor to serve as the Data and Tools Advisory Board Liaison proxy for the Community Engagement Advisory Board; second Vikash Reddy.

No public comment.

The motion carried unanimously (15-0; Norris was absent).

[Agenda Item 12 Presentation on the Bagley-Keene Open Meeting Act](#)
Julia Blair, General Counsel, presented this item.

[Agenda Item 13 Overview of Cradle-to-Career Data Programs and Student Experience Audit](#)
Ryan Estrellado, Director of Data Programs, presented this item.

[Agenda Item 14 Update on Cradle-to-Career Communications Endeavours](#)
Shannon Serrato, Director of Engagement, presented this item.

[Agenda Item 15 Report out of Community Ambassador Work of Advisory Board Members Related to Cradle-to-Career Mission and Vision](#)
Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

[Agenda Item 16 Discussion and Possible Action on 2024 Proposed Data and Tools Advisory Board Meeting Dates](#)
Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

Jennifer Orlick made a motion to approve the 2024 Board meeting dates as amended; second Vikash Reddy.

No public comment.

The motion carried unanimously (15-0).

Agenda Item 17 General Public Comment

Liz Guillen, Public Advocates.

Ana Fung, TICAS.

Agenda Item 18 Future Agenda Items

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

No public comment.

Agenda Item 19 Adjournment

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, adjourned the meeting at 3:21 p.m.