Cradle-to-Career Data and Tools and Community Engagement Advisory Boards Staff Report

Date Report Issued: June 27, 2024
Attention: Members of Data and Tools and Community
                         Engagement Advisory Boards
Subject: **Selection for Advisory Board Members Update**
Staff Contact: Marykate Cruz Jones, Chief of Strategic Initiatives and
                         Partnerships

At this meeting, the members of the Data and Tools Advisory Board and Community Engagement Advisory Board will have the opportunity to receive an overview of the selection process for new Advisory Board members and hear updates from the Selection for Advisory Boards Committee (Committee).

Requested Action:

There is no requested action for this item. This is an informational item only.

Background:

At the February 28, 2024 Governing Board meeting, the Committee [charter](#) was approved, and five Governing Board members were designated to form the Committee. Their role is to finalize selection and recruitment materials and to identify a candidate pool for the approval of the Governing Board. Chair Elect of Governing Board, Member Payne, is the Chair of this Committee and Governing Board members Gonzalez-Vasquez, Romero, Ohanian, and Vu also serve on this Committee.

Selection Process for New Advisory Board Members:

The following members of the Data and Tools Advisory Board will cycle off in August: Marshall Anthony Jr., Lisa Chavez, Khathy Hoang, Brendan Livingston, and Jennifer Orlick, leaving five vacancies on the Data and Tools Advisory Board. The following members of the Community Engagement Advisory Board

will cycle off in August: Meredith Curry Nuñez, Nancy Jodaitis, Paige Loverin, and Marcos Montes, leaving four vacancies on the Community Engagement Advisory Board. Information regarding the breakdown of term limits and representation can be found in Attachment A. The term for the new positions will be from 2024 through 2027.

April 12, 2024 Committee Meeting:

As the Data and Tools Advisory Board and Community Engagement Advisory Board face vacancies, the Committee met on April 12 to approve and provide input on the application, rubric, and selection process plan. In addition, the Committee deliberated on the ideal populations for appointment and prioritization of future candidate categories for Advisory Boards. The 2024 Advisory Boards application forms were posted on the Cradle-to-Career Data's (C2C) website from April 29, 2024 through May 17, 2024.

To streamline the application process for the public, the Office of Cradle-to-Career Data (Office) developed a [page](#) on the C2C website to house all application resources and information. It serves as a static landing page that the Office will update every Spring with the new application for the Advisory Boards. This year, the application was featured in Spanish and English. The page also highlighted key information, such as when the application opened and closed.

In an effort to seat diverse Advisory Boards, the Office drafted a [comprehensive and strategic outreach plan](#) that was presented to the Committee. The Office looked to the Governing Board and current Advisory Board members to assist in the recruitment of Advisory Board members.

June 27, 2024 Committee Meeting:

When the applications closed, the Committee reviewed and scored each application against the rubric approved at the initial Committee meeting; multiple Committee members read each application. Once all Committee members completed scoring, the Office aggregated assessments.

In total, the Committee reviewed and received 28[1] applications for five impending Data and Tools Advisory Board vacancies and 38[2] applications for four impending Community Engagement Advisory Board vacancies. To facilitate the Committee's decision making, the Office organized the applications by category relative to the sector or population represented. Based on the applications received and the Governing Manual's guidance to aim for diverse perspectives and backgrounds, it is the task of the Committee to review the applications, seeking unique individuals and keeping in mind the vacancies identified.

The Committee will reconvene on June 27, 2024 to determine slating and rank-order runner up candidates. The Governing Board will have final approval at the August 14, 2024 Governing Board meeting.

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[1] The Office received an additional application that was not reviewed by the Committee. The Governance Manual outlines, a person who works for an organization or person represented on the Governing Board may not be selected to serve on an Advisory Board. An organization is defined as a state agency or representative of a segment, as opposed to providers that report to an agency.

[2] Refer to footnote above.

Data and Tools Advisory Board

	2024	2025	2026
Advocacy Organization	1 Vacancy	1 Vacancy	1 Vacancy
Community Organization	2 Vacancies	-	1 Vacancy
Practitioner	2 Vacancies	3 Vacancies	3 Vacancies
Researcher Organization	-	2 Vacancies	-
Student/ Families	-	-	-

Community Engagement Advisory Board

	2024	2025	2026
Advocacy Organization	1 Vacancy	2 Vacancies	1 Vacancy
Community Organization	2 Vacancies	1 Vacancy	1 Vacancy
Practitioner	1 Vacancy	3 Vacancies	2 Vacancies
Students	-	-	2 Vacancies