



Data and Tools Advisory Board

March 5, 2024

Meeting Minutes

Members Present:

Marshall Anthony Jr.

Jason Borgen

Lisa Catanzarite

Lisa Chavez

Tamika Connor*

Regan Foust

Diana Harlick

Heather Hough

Brendan Livingston

Helen Norris

Jennifer Orlick

Laura Owen

Diana Phuong

Vikash Reddy

Jacob (Oliver) Schak

** Pursuant to Government Code section 11123.5 this member participated via teleconference from a remote location.*

Members Absent:

Khathy Hoang

[Agenda Item 1](#) [Call to Order, Establishment of Quorum, and Welcome](#)
Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, called the meeting of the Data and Tools Advisory Board to order on March 5, 2024 at 10:06 a.m. A quorum was present.

[Agenda Item 2](#) [Swearing in of Advisory Board Member Norris](#)
Mary Ann Bates, Executive Director, presented this item.

[Agenda Item 3](#) [Approval of the Minutes from the October 12, 2023 Data and Tools Advisory Board Meeting](#)
Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

Vikash Reddy made a motion to approve the Data and Tools Advisory Board meeting minutes from October 12, 2023; second Tamika Connor.

No public comment.

The motion carried unanimously (15-0).

[Agenda Item 4](#) [Presentation on and Discussion of the P20W Data Set and Connection to the Proposal Process](#)
Mary Ann Bates, Executive Director, presented this item.

[Agenda Item 5](#) [Presentation of the Proposal Feasibility Studies and Discussion of, Public Comment, and Possible Action on Recommendation to the Governing Board](#)
Ryan Estrellado, Director of Data Programs, and Kathy Booth, Project Director, Economic Mobility, Postsecondary, and Workforce Systems presented this item.

[Agenda Item 6](#) [Presentation on the Approved Changes to the Governance Manual](#) Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

Agenda Item 14 General Public Comment

No public comment.

Agenda Item 5 Presentation of the Proposal Feasibility Studies and Discussion of, Public Comment, and Possible Action on Recommendation to the Governing Board (Continued)

Tamika Connor made a motion to approve Motions 1A, 1B, and 1C as follows; second Marshall Anthony Jr.

Motion 1A: Move to present the following metrics, which could be calculated from information already available in the P20W data set to the Governing Board at the May 1, 2024 Governing Board meeting and request that the Office create the following metrics: (1) Expansion of Postsecondary Retention Data Beyond a Single Year, (2) AP and IB Course Offerings, and (3) Early College Course Offerings (Dual Enrollment). And that the Office add the following disaggregation option to the College/Career Readiness Dashboard, which could be calculated from information already available in the P20W data set: (1) Whether students enrolled in postsecondary, based on the type of high school exit or by AP/IB coursetaking.

Motion 1B: Move to emphasize for the Governing Board the importance of the following data points that are already included in the P20W Data Set and planned data tools: (1) Career readiness: K-12 Individual Student College/Career Indicator Level, (2) AP course completion: Completed a K-12 Advanced Placement Course, (3) IB course completion: Completed a K-12 International Baccalaureate Course; (4) Dual enrollment: Completed a College Course While in High School, (5) Earned a special education diploma (Completed High School), (6) Cross-Institution Postsecondary Persistence Metrics, and (7) K-12 students who enrolled in postsecondary, with disaggregation options based on early college credit, career and technical education coursetaking, and student demographics.

Motion 1C: Move to recommend that a-g Course Offering, Availability, and Completion data points be requested by the Governing Board to be added to the P20W data set by the California Department of Education, once the data meets CDE's data quality standards and the field is required for CALPADS reporting.

No public comment.

The motion carried unanimously (15-0).

Diana Phuong made a motion to recommend that Retention by Student Major be requested by the Governing Board to be added as data points from the California State University and University of California by providing information of students' majors in each year of enrollment; second Brendan Livingston.

No public comment.

The motion carried (11-3-1; Foust, Hough, and Schak voted nay and Harlick abstained).

[Agenda Item 9](#) [Presentation on the Intricacies of Data Ingestion and Breaking Down Data Silos](#)

Dan Lamoree, Director of Data Infrastructure, presented this item.

[Agenda Item 7](#) [Discussion of 2024 Advisory Board Proposal Process, Including the Review of Draft Proposal Form and Rubric](#)

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, and Ryan Estrellado, Director of Data Programs, presented this item.

[Agenda Item 8](#) [Update on the Office of Cradle-to-Career Data](#)

Mary Ann Bates, Executive Director, presented this item.

Agenda Item 11 Presentation of Data and Tools Demographic Survey Results
Shannon Serrato, Director of Engagement, presented this item.

Agenda Item 12 Discussion of Advisory Board Member Recruitment, Including
Draft Application Form and Rubric

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented
this item.

Agenda Item 10 Report out of Community Ambassador Work of Advisory
Board Members Related to Cradle-to-Career Mission and
Vision

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented
this item.

Agenda Item 15 Future Agenda Items

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented
this item.

No public comment.

Agenda Item 14 General Public Comment

No public comment.

Agenda Item 16 Adjournment

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, adjourned
the meeting at 3:25 p.m.