



**Community Engagement Advisory Board Ad Hoc Committee for  
Proposal Prioritization  
August 22, 2024  
Meeting Minutes**

**Members Present:**

Lorenzo Gamboa  
Parshan Khosravi  
Jackie Nevarez  
Mike Nguyen  
Alexis Takagi

*Pursuant to Government Code section [11123.5](#) this meeting was held by teleconference and members joined from remote locations.*

**Agenda Item 1** Call to Order, Establishment of Quorum, and Welcome  
Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, called the meeting of the Community Engagement Advisory Board Ad Hoc Committee for Proposal Prioritization to order on August 22, 2024 at 1:06 p.m. A quorum was present.

**Agenda Item 2** Overview and Layout of the Ad Hoc Committee for Proposal Prioritization Process Including Key Milestones for the Committee

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

### Agenda Item 3 Discussion, Public Comment, and Possible Action on the Prioritization of the Community Engagement Member Proposals

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

Parshan Khosravi made a motion to identify the top three proposals, listed in alphabetical order, as follows: (1) Data Literacy Outreach Tools, (2) Foundational Ground the Workforce Vision, and (3) Strategic Engagement and Targeted Training Platform; second Lorenzo Gamboa.

*No public comment.*

The motion carried unanimously (5-0).

Jackie Nevarez made a motion to delegate Member Takagi and Member Gamboa of the Ad Hoc Committee to work offline to draft a report reflecting the Ad Hoc Committee's proposal prioritization and providing an explanation behind the prioritization; second Parshan Khosravi.

*No public comment.*

The motion carried unanimously (5-0).

### Agenda Item 4 Review of the Next Steps in the Proposal Prioritization Process

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

### Agenda Item 5 General Public Comment

*No public comment.*

#### Agenda Item 6 Future Agenda Items

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

*No public comment.*

#### Agenda Item 7 Adjournment

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, adjourned the meeting at 2:59 p.m.