Data and Tools and Community Engagement Advisory Boards
July 10, 2024
Meeting Minutes

Data and Tools Advisory Board Members Present:

Jason Borgen

Lisa Catanzarite, PhD

Lisa Chavez, PhD

Tamika Connor, PhD

Diana Harlick

Heather Hough, PhD

Brendan Livingston, PhD

Helen Norris

Jennifer Orlick

Laura Owen, PhD

Diana Phuong

Vikash Reddy, PhD

Jacob (Oliver) Schak

Members Absent:

Marshall Anthony Jr., PhD

Regan Foust, PhD

Khathy Hoang

Community Engagement Advisory Board Members Present:

Michelle Cheang, EdD

Meredith Curry-Nuñez

Lorenzo Gamboa

Adam Gottlieb

Nancy Jodaitis

Parshan Khosravi

Orquidea Largo, EdD

Karina Lopez, *entered meeting at 10:48 a.m.*

Carla Lopez-Valdes, PhD, *entered meeting at 10:15 a.m.*

Marcos Montes

Jackie Nevarez

Mike Nguyen

Lisa Rodriguez

Alexis Takagi

Members Absent:

Paige Loverin

Sbeydeh Viveros-Walton

Pursuant to Government Code section 11123.5 this meeting was held by teleconference and members joined from remote locations.

Agenda Item 1   Call to Order, Establishment of Quorum, and Welcome

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, called the meeting of the Data and Tools and Community Engagement Advisory Boards to order on July 10, 2024 at 10:11 a.m. A quorum was present.

Agenda Item 2   Update on the Office of Cradle-to-Career Data

Mary Ann Bates, Executive Director, presented this item.

Agenda Item 3   Presentation on and Discussion of the P20W Data Set

Ryan Estrellado, Director of Data Programs and Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

Agenda Item 4   Presentation on the Office of Cradle-to-Career Data Community Engagement Framework

Shannon Serrato, Director of Engagement and Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

Agenda Item 5   Approval of the Minutes from the March 5, 2024 Data and Tools Advisory Board Meeting

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

Jason Borgen made a motion to approve the Data and Tools Advisory Board meeting minutes from March 5, 2024; second Vikash Reddy.

No public comment.

The motion carried unanimously (13-0).

Agenda Item 6   Approval of the Minutes from the March 20, 2024 Community Engagement Advisory Board Meeting

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

Alexis Takagi made a motion to approve the Community Engagement Advisory Board meeting minutes from March 20, 2024; second Lorenzo Gamboa.

No public comment.

The motion carried (13-0-1; Lopez-Valdez abstained).

Agenda Item 7   Update and Discussion on the Selection for Advisory Boards Committee Meetings and Process

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

Agenda Item 13   General Public Comment

No public comment.

Agenda Item 8   Discussion, Public Comment, and Possible Action on the 2025 Proposed Data and Tools Advisory Board and Community Engagement Advisory Board Meeting Dates

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

Motion One: Helen Norris made a motion to approve the 2025 Data and Tools Advisory Board meeting dates as specified in the staff report; second Diana Phuong.

No public comment.

The motion carried (11-0-1; Chavez abstained and Hough absent for vote).

Motion Two: Adam Gottlieb made a motion to approve the 2025 Community Engagement Advisory Board meeting dates as specified in the staff report; second Parshan Khosravi.

No public comment.

The motion carried unanimously (14-0).

Agenda Item 9   Discussion and Review of the 2024 Proposals Received by the Public

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

Agenda Item 10   Discussion, Public Comment, and Possible Action on the Formation of an Ad Hoc Committee for the Data and Tools Advisory Board Proposal Process

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

Jason Borgen made a motion to approve the Ad Hoc Committee charter, designate up to five Data and Tools Advisory Board members to form an Ad Hoc Committee, and authorize the Ad Hoc Committee to prioritize three top proposals in a written report to provide as a resource to Data and Tools Advisory Board members to aid the prioritization process members perform individually; second Diana Phuong.

No public comment.

The motion carried (11-0; Chavez and Hough absent for vote).

Agenda Item 11   Discussion, Public Comment, and Possible Action on the Formation of an Ad Hoc Committee for the Community Engagement Advisory Board Proposal Process

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

Alexis Takagi made a motion to approve the Ad Hoc Committee charter, designate up to five Community Engagement Advisory Board members to form an Ad Hoc Committee, and authorize the Ad Hoc Committee to prioritize three top proposals in a written report to provide as a resource to Community Engagement Advisory Board members to aid the prioritization process members perform individually; second Parshan Khosravi.

No public comment.

The motion carried unanimously (14-0).

Agenda Item 12   Presentation and Discussion of User Centered Design and the Student Pathways Dashboard

Ryan Estrellado, Director of Data Programs, presented this item.

Agenda Item 13   General Public Comment

Roy Tongilava, Education Trust West and Co-Chair of Data for the People.

Agenda Item 14   Future Agenda Items

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

No public comment.

Agenda Item 15   Adjournment

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, adjourned the meeting at 3:39 p.m.