

Cradle-to-Career Community Engagement Advisory Board

Staff Report

Date Report Issued: October 2, 2024
Attention: Members of Community Engagement Advisory Board
Subject: **September 4, 2024 Ad Hoc Committee Minutes
(Agenda Item Ten)**
Staff Contact: Stephanie Gutierrez-Valdez, Board Liaison and
Governance Specialist

At this meeting, the Community Engagement Advisory Board Ad Hoc Committee for Proposal Prioritization (Ad Hoc Committee) will have the opportunity to discuss and approve the September 4, 2024 Ad Hoc Committee meeting minutes.

Requested Action:

After review and consideration of the minutes, Staff recommends that the Ad Hoc Committee approve the September 4, 2024 meeting minutes.

- ❖ Move to approve the Community Engagement Advisory Board Ad Hoc Committee for Proposal Prioritization meeting minutes from September 4, 2024.

Background:

On September 4, 2024, the Ad Hoc Committee conducted their final meeting and there is no set date for when the Ad Hoc Committee will next convene. Typically, the Ad Hoc Committee will use the next meeting to vote on the previous session's minutes. With no set meeting date, there will be no opportunity for the Ad Hoc Committee to approve the minutes, therefore, the minutes have been brought to the Community Engagement Advisory Board meeting for approval by the Ad Hoc Committee. Only Ad Hoc Committee members shall vote on this agenda. The meeting minutes can be found in Attachment A.

Members of the Ad Hoc Committee:

Lorenzo Gamboa

Parshan Khosravi

Jackie Nevarez

Mike Nguyen

Alexis Takagi



**Community Engagement Advisory Board Ad Hoc Committee for
Proposal Prioritization
September 4, 2024
Meeting Minutes**

Members Present:

Lorenzo Gamboa, entered meeting at 12:05 p.m. and exited at 12:07 p.m.

Parshan Khosravi, entered meeting at 12:10 p.m.

Jackie Nevarez

Mike Nguyen

Alexis Takagi

Pursuant to Government Code section [11123.5](#) this meeting was held by teleconference and members joined from remote locations.

Agenda Item 1 Call to Order, Establishment of Quorum, and Welcome
Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, called the meeting of the Community Engagement Advisory Board Ad Hoc Committee for Proposal Prioritization to order on September 4, 2024 at 12:04 p.m. A quorum was present (Gamboa and Khosravi absent for roll call).

Agenda Item 2 Approval of the Minutes from the August 22, 2024 Community Engagement Advisory Board Ad Hoc Committee for Proposal Prioritization

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

Jackie Nevarez made a motion to approve the Community Engagement Advisory Board Ad Hoc Committee for Proposal Prioritization meeting minutes from August 22, 2024; second Mike Nguyen.

No public comment.

The motion carried unanimously (3-0; Gamboa and Khosravi absent for vote).

Agenda Item 3 Discussion, Public Comment, and Possible Action on the Prioritization of the Community Engagement Member Proposals Draft Report

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

Parshan Khosravi made a motion to approve the Ad Hoc Committee's proposal prioritization draft report as provided in the staff report to be shared as a recommendation to the Community Engagement Advisory Board members during the pre-meeting survey process; second Jackie Nevarez.

No public comment.

The motion carried unanimously (4-0; Gamboa absent for vote).

Agenda Item 4 General Public Comment

No public comment.

Agenda Item 5 Future Agenda Items

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

No public comment.

Agenda Item 6 Adjournment

Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, adjourned the meeting at 12:21 p.m.

DRAFT