

# Cradle-to-Career Community Engagement Advisory Board Staff Report

Date Report Issued: October 2, 2024  
Attention: Members of Community Engagement Advisory Board  
Subject: **Community Engagement Advisory Board Liaison  
(Agenda Item 14)**  
Staff Contact: Stephanie Gutierrez-Valdez, Board Liaison and  
Governance Specialist

At this meeting, the Community Engagement Advisory Board (CEAB) members will have the opportunity to designate a fellow member to be the CEAB Liaison and one member to serve as the CEAB secondary Liaison for the Data and Tools Advisory Board (DTAB).

## Requested Action:

After review and consideration of the duties and time commitment associated with being the CEAB Liaison, Staff recommends that the CEAB designate one member to serve as the Liaison and one member to serve as the secondary Liaison.

- ❖ Move to designate one member to serve as the Community Engagement Advisory Board Liaison and one member to serve as the Community Engagement Advisory Board secondary Liaison for the Data and Tools Advisory Board.

## Background:

At the June 6, 2023 Data and Tools and Community Engagement Joint Advisory Boards meeting, a DTAB member suggested the implementation of an Advisory Board liaison, a designated individual from the CEAB that reports out at the DTAB meetings. As the Advisory Boards only have one joint meeting, this enables both Advisory Boards to be informed of the other Board's work and progress in the interim. The liaison has a standing agenda item on the DTAB meeting

agenda and is asked to present updates, findings, or pertinent details to DTAB members.

At the September 12, 2023 CEAB meeting, the CEAB appointed the first CEAB Liaison, to serve a year-long commitment through Fall 2024. At this meeting, CEAB is seeking for a member to serve from Fall 2024 through Fall 2025. Delegation of a new CEAB Liaison will take place again at the Fall 2025 CEAB meeting.

#### Future Data and Tools Advisory Board Dates:

##### **Wednesday, March 19, 2025**

- ❖ Tentative start time: 10:00 a.m.
- ❖ Tentative location: Office of Cradle-to-Career Data, 400 R Street, Suite 140 in Sacramento. Members of the public will also have the option of being able to log on remotely via Zoom.

##### **Friday, July 11, 2025 (Joint Advisory Boards meeting)**

- ❖ Tentative start time: 10:00 a.m.
- ❖ Tentative location: This meeting will be hosted via Zoom. Members of the public will also have the option of being able to log on remotely via Zoom.

##### **Friday, October 3, 2025**

- ❖ Tentative start time: 10:00 a.m.
- ❖ Tentative location: Office of Cradle-to-Career Data, 400 R Street, Suite 140 in Sacramento. Members of the public will also have the option of being able to log on remotely via Zoom.