



Governance Manual Review Committee

January 30, 2025

Meeting Minutes

Members Present:

Robert Tagorda, Committee Chair
Deborah Cochrane
Gavin Payne
Brian G. Soublet, JD

Members Absent:

Liberty Van Natten

Agenda Item 1 Call to Order, Establishment of Quorum, and Welcome

Robert Tagorda, Committee Chair, called the meeting of the Committee for the Governance Manual Review to order on January 30, 2025 at 1:37 p.m. A quorum was present.

Agenda Item 2 Approval of the Minutes from the December 6, 2024 Governance Manual Review Committee Meeting

Robert Tagorda, Committee Chair, presented this item.

Brian G. Soublet made a motion to approve the December 6, 2024 meeting minutes; second Gavin Payne.

No public comment.

The motion carried (3-0-1; Cochrane abstained).

Agenda Item 3 Update, Discussion, Public Comment, and Possible Action on
Governance Manual Review Modified Wording Changes

Robert Tagorda, Committee Chair, presented this item.

Brian G. Soublet made a motion to approve the proposed edits as specified in the report and determined by the Committee as reflected by a notes document prepared during the meeting (*found in Attachment A*); second Deborah Cochrane.

No public comment.

The motion carried (4-0).

Agenda Item 4 Review of the Next Steps in the Governance Manual Review
Committee Process

Robert Tagorda, Committee Chair, presented this item.

Agenda Item 5 General Public Comment

No public comment.

Agenda Item 6 Future Agenda Items

Robert Tagorda, Committee Chair, presented this item.

No public comment.

Agenda Item 7 Adjournment

Robert Tagorda, Committee Chair, adjourned the meeting at 2:49 p.m.