

Cradle-to-Career Data Governing Board Staff Report

Date Report Issued: February 11, 2026
Attention: Members of Cradle-to-Career Data Governing Board
Subject: **December 10, 2025 Governance Manual Review Committee Minutes and January 12, 2026 Executive Director Review Committee Minutes (Agenda Item Nine)**
Staff Contact: Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships

At this meeting, the Governance Manual Review Committee members will have the opportunity to approve the December 10, 2025 Governance Manual Review Committee meeting minutes and the Executive Director Review Committee members will have the opportunity to approve the January 12, 2026 Executive Director Review Committee meeting minutes. This staff report is broken down into two main sections: Governance Manual Review Committee meeting minutes, section one, and Executive Director Review Committee meeting minutes, section two.

Requested Action:

For the Governance Manual Review Committee meeting minutes, after review and consideration of the minutes, Staff recommends that the Governance Manual Review Committee approve the following motion.

- ❖ Move to approve the Governance Manual Review Committee meeting minutes from December 10, 2025.

For the Executive Director Review Committee meeting minutes, after review and consideration of the minutes, Staff recommends that the Executive Director Review Committee approve the following motion.

- ❖ Move to approve the Executive Director Review Committee meeting minutes from January 12, 2026.

Section One: Governance Manual Review Committee Meeting Minutes

This section will provide the Governing Board (Board) with an overview on the background of the Governance Manual Review Committee meeting minutes and member composition. Only Governance Manual Review Committee members shall vote on the approval of the Governance Manual Review Committee meeting minutes found in Attachment A.

Section One, Part A: Background

On December 10, 2025, the Governance Manual Committee conducted their final meeting and there is no set date for when the Governance Manual Review Committee will next convene. Typically, the Governance Manual Review Committee will use the next meeting to vote on the previous session's minutes. With no set meeting date, there will be no opportunity for the Governance Manual Review Committee to approve the minutes, therefore, the minutes have been brought to the Board meeting for approval.

Section One, Part B: Member Composition:

Robert G. Tagorda, Governance Manual Review Committee Chair

Chris Furguiele

Jessica Moldoff, PhD

Brian G. Soublet, JD

Section Two: Executive Director Review Committee Meeting Minutes

This section will provide the Board with an overview on the background of the Executive Director Review Committee meeting minutes and member composition. Only Executive Director Review Committee members shall vote on the approval of the Executive Director Review Committee meeting minutes found in Attachment B.

Section Two, Part A: Background

On January 12, 2026, the Executive Director Review Committee conducted their final meeting and there is no set date for when the Executive Director Review Committee will next convene. Typically, the Executive Director Review Committee will use the next meeting to vote on the previous session's minutes.

With no set meeting date, there will be no opportunity for the Executive Director Review Committee to approve the minutes, therefore, the minutes have been brought to the Board meeting for approval.

Section Two, Part B: Member Composition

Gavin Payne, Executive Director Review Committee Chair

Catalina Cifuentes

Erin C. Sullivan

Robert G. Tagorda



Governance Manual Review Committee
December 10, 2025
Meeting Minutes

Members Present:

Robert G. Tagorda, Committee Chair
Chris Furguele
Brian G. Soublet, JD

Members Absent:

Jessica Moldoff, PhD

Pursuant to Government Code section [11123.5](#) this meeting was held by teleconference and members joined from remote locations.

Agenda Item 1 Call to Order, Establishment of Quorum, and Welcome

Robert G. Tagorda, Committee Chair, called the meeting of the Committee for the Governance Manual Review to order on December 10, 2025 at 12:37 p.m. A quorum was present.

Agenda Item 2 Discussion, Public Comment, and Possible Action on the Governance Manual

Robert G. Tagorda, Committee Chair, and Marykate Cruz Jones, Chief of Strategic Initiatives and Partnerships, presented this item.

Brian G. Soublet made a motion to approve the proposed edits as specified in the redlined Governance Manual and staff report, and if needed, authorize the Office of Cradle-to-Career Data (Office) to make any additional revisions to incorporate the changes determined by the Committee; second Chris Furguele.

Public Comment:

Roy Tongilava, Education Trust West and Data for the People Coalition.

Jeanette Gomez, Californians Together and Data for the People Coalition.

The motion carried (3-0).

Agenda Item 3 General Public Comment

No public comment.

Agenda Item 4 Adjournment

Robert G. Tagorda, Committee Chair, adjourned the meeting at 1:34 p.m.

DRAFT



Executive Director Review Committee January 12, 2026 Meeting Minutes

Members Present:

Gavin Payne, Committee Chair
Catalina Cifuentes
Erin C. Sullivan
Robert G. Tagorda

Pursuant to Government Code section [11123.5](#) this meeting was held by teleconference and members joined from remote locations.

Agenda Item 1 Call to Order, Establishment of Quorum, and Welcome
Gavin Payne, Committee Chair, called the meeting of the Committee for the Executive Director Review to order on January 12, 2026 at 2:33 p.m. A quorum was present.

Agenda Item 2 Approval of the Minutes from the October 1, 2025 Executive Director Review Committee Meeting

Gavin Payne, Committee Chair, presented this item.

Robert G. Tagorda made a motion to approve the October 1, 2025 meeting minutes; second Catalina Cifuentes.

No public comment.

The motion carried (4-0).

Agenda Item 3 Review of the Next Steps in the Executive Director Review Process

Gavin Payne, Committee Chair, presented this item.

Agenda Item 4 Closed Session: Personnel Matters

The Executive Director Review Committee went into closed session, with open session reconvening at 3:32 p.m. Upon return to open session, roll was called and a quorum was present. Gavin Payne, Committee Chair, reported that there was no reportable action taken during closed session.

Agenda Item 5 General Public Comment

No public comment.

Agenda Item 6 Adjournment

Gavin Payne, Committee Chair, adjourned the meeting at 3:35 p.m.

DRAFT