### California Cradle-to-Career Data System 2023-24 Workplan

#### Updated 5-Year Timeline

<table>
<thead>
<tr>
<th>Year 1: FY 2021-22</th>
<th>Year 2: FY 2022-23</th>
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<tr>
<td>- Appointed Executive Director</td>
<td>- Recruited leadership team</td>
<td>- House the C2C office in an inclusive space designed to foster community engagement</td>
<td>- Office established as a fully functioning new state entity</td>
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<td>- Defined leadership positions and initial staff recruitment</td>
<td>- Filled initially authorized positions (16)</td>
<td>- Fill newly authorized positions (total team size: 26)</td>
<td>- Continued refinement of DEIA training and supports, with feedback from annual employee engagement survey</td>
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<td>- Received additional positions and funding effective with the 2023 State Budget</td>
<td>- Established office procedures within GovOps</td>
<td>- Define fiscal and human resources needed to achieve C2C’s statutory charge</td>
<td>- Continued refinement of regular training on cyber security and data privacy</td>
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<td>- Recruited leadership team</td>
<td>- House the C2C office in an inclusive space designed to foster community engagement</td>
<td>- Launch annual employee engagement survey</td>
<td>- Review fiscal and human resources needed to achieve C2C’s statutory charge</td>
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#### Analytical Data

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<td>- Signed Participation Agreement for data sharing</td>
<td>- Finalized detailed file upload specifications for all initial data submissions by partners</td>
<td>- Data providers submit reliable and timely data annually that C2C links and keeps secure</td>
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<td>- Defined procurement and implementation plans for technology products</td>
<td>- Completed Stages 3 and 4 of CDT’s “Project Approval Lifecycle” for IT projects, including awarding vendor contracts</td>
<td>- Design an initial dashboard on a priority topic</td>
<td>- Develop a query builder that enables disaggregation</td>
<td>- Review technology infrastructure to ensure it continues to meet expectations</td>
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<td>- Issued RFP for data warehouse</td>
<td>- Launched Security Policies Task Force with data privacy and security experts from data partners</td>
<td>- Expand teacher credentialing analytical data set</td>
<td>- Develop the research data request process for the secure data enclave</td>
<td>- Expand analytical data set to include additional social services, health, and workforce information</td>
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<td>- Completed Stages 1 and 2 of CDT’s Project Approval Lifecycle for IT projects</td>
<td>- Executed contracts for the next phase System Integrator and 4 Strike Teams tailored to the technology stack</td>
<td>- Expand analytical data set to include independent colleges</td>
<td>- Expand analytical data set to include private colleges</td>
<td>- Expand analytical data set to include early learning and care information</td>
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<td>- Review of data element definitions identified during planning process</td>
<td>- Initial build and configuration of technology stack</td>
<td>- Continue complying with all state and federal requirements and assessments for data security and privacy, with input from the Security Policies Task Force</td>
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### Practical Tools

- CCGI expanded access to [CaliforniaColleges.edu](https://californiacolleges.edu) planning tools and high school electronic transcript infrastructure
- CCGI expanded access to [CaliforniaColleges.edu](https://californiacolleges.edu) tools and continued to build technical implementation improvements with partners.
- Launched annual Student Experience Audit
- Assessed possibilities for postsecondary electronic transcripts and eTranscript infrastructure
- Promote [CaliforniaColleges.edu](https://californiacolleges.edu) as a one-stop shop for launching applications for college and financial aid
- Annual Student Experience Audit
- Create a roadmap for how eTranscript can become a seamless platform for transferring transcripts across post-secondary institutions
- Assess possibilities for integrating competency-based education and supporting skills-based hiring
- Launch universal basic accounts at [CaliforniaColleges.edu](https://californiacolleges.edu) for all public high school students
- Annual Student Experience Audit
- Assessed possibilities for integrated social services applications
- Champion the goal of reaching 95% of California’s public high school students with [CaliforniaColleges.edu](https://californiacolleges.edu) accounts powered by real-time transcript data by Summer 2026
- Annual Student Experience Audit

### Engagement

- Launched “Community Conversations”
- Continued holding meetings open to public input
- Defined brand identity and communications strategy
- Launched user-centered design work on data dashboards
- Continued community engagement and feedback
- Engage with Governor’s Office and the California Legislature on C2C’s Legislative priorities
- Continued prioritization of user-centered design for website, and all public-facing resources including dashboards, query builder, and researcher data request processes
- Continuous improvement based on input and engagement
- Share metrics on quality of engagement; C2C promotes equitable access to its engagement activities by region and key communities
- Share metrics on actionable information; C2C data informs decisions, policy, and research

### Boards

- Seated Governing Board
- Elected Board Chair and Chair Elect
- Developed Governance Manual to clarify processes for the Board
- Refined ad hoc committee and governance processes
- Selected and seated Community Engagement Advisory Board and Data and Tools Advisory Board
- Share progress summaries at every Governing Board meeting
- Launch annual governance survey for Governing Board members
- Refine onboarding, offboarding, and continuous strengthening of governance culture
- Continued appointments to Advisory Boards
- Annual recommendations and feasibility study process for Advisory Boards